

Management Council
Thursday, January 27, 2011
2:00 p.m., AA-135

Present: Susan Abe, Michael Aldaco, Tim Clow, Nick Dimitri, James Eyestone, Vicki Ferguson, Frank Hernandez, Helen Kalkstein, Aleks Ilich, Priscilla Leadon, Viviane LaMothe, Susan Lee, Marva Lyons, Carol Maga, Mariles Magalong, Darlene Poe, Leverett Smith, John Wade, McKinley Williams

Absent: Bruce King, Janis Walsh

1. **Collective Bargaining** – A five minute discussion ensued. Mack said the district is looking at placing a cap on benefits.

2. **Committee Reports** – DGC - Leverett said the budget was discussed at length. Other items discussed included budget planning, the board agenda and non-resident tuition fee. The Chancellor is taking a 5% salary reduction and sacrificing her step increase. The possible change in census date imposed by the State was also discussed. Classified staff wants to have more input on the hiring committees to ensure that the appropriate representation from classified are placed on the hiring committees for those positions being filled.
DEEOAC – Mariles said neither the district nor the college committees have met since last semester.
Management Staff development – Helen said we have our CPR training scheduled in March during management council—March 24th 1:00 to 5:00 p.m. This training resulted from the AED's located on campus.
College Council – We approved wording for the Martin Padilla plaque. The sculpture is magnificent and really captures Martin's essence. We are reviewing the college planning process and during this semester we will make plans to educate everyone about our college planning process. Mack asked Carol to send the draft mid-term accreditation report to all managers. This report is due in October to the accreditation commission. We are looking for our first draft to be completed in February. Half of the report contains our recommendations and the other half are the district's recommendations. We have to respond to all of the recommendations. All managers were encouraged to respond to Carol with edits on the mid-term report.

3. **Program Reviews Validation Teams** – Spring 2011 – Admin of Justice – John Wade; Astronomy/Physics /Geology - Carol Maga; Chemistry – Tim Clow; CSE – Vicki Ferguson; Cosmetology – McKinley Williams; Liberal Arts degree – Michael Aldaco; Music – Sue Abe; Radiology Technology – Nick Dimitri; Social Sciences – Susan Lee; Library Studies – Leverett Smith; Media Services – James Eyestone; Matriculation – Priscilla Leadon; Police Services – Helen Kalkstein; Economic Development – Viviane LaMothe

4. **State Budget Update** – Mack said there is no additional news from the district's forum held yesterday. The budget situation is dire and will continue to be dire. The State is still looking at community colleges averaging two census dates. The State is proposing to pay us for only those classes that are required for a degree, certificate or are transferable as they will no longer be repeatable. Basic Skills does not fall into this category. Non repeatability will be devastating for PE and Art classes. We will not be able to offer courses that won't be connected to a certificate or a degree. We are going to have to take a look at our schedule, especially those that are low

enrolled. We are decreasing from 6200 FTES to 5800 FTES and it will have to be productive FTES. These changes are going to change our student population. Also the State is proposing no FTES for students that have 100 units. This is going to change who we are and who we are serving. John asked about “out-of-state” students. Mack replied that “out of state” students are nonresident students. Mack said he just went and looked at international student housing in Berkeley and we have plans to emulate this kind of student housing with a developer contracted with the City of San Pablo. Michael asked about the census date change. He has heard several scenarios. Mack said the State is looking at possibly the 4th and 12th weeks and averaging the two. There was some discussion about students on financial aid who leave once they receive their financial aid checks. Frank reiterated Viviane’s comments that there are more safeguards in place these days so students are not easily able to drop out without shouldering some sort of responsibility to pay back the money. Viviane further stated that students with a debt of not paying back their financial aid are not allowed into any other educational institution until the debt is paid. Mack said we have to submit our budget reductions to the district by the end of the February. Personnel implications will be submitted to the district by Feb. 1st.

5. **Opportunity Gap Strategies** – Mack said Dr. Jeff Andrade spoke on All College Day and he really struck a chord with our faculty. Mack said he presented four strategies in regards to the opportunity gap without a lot of money: walk around campus to engage students, student study groups, service learning, and student clubs could all be retention enhancers. We will need to do some more training on service learning throughout the semester. Mack encouraged the managers to become club advisers and start getting around the campus. Mack said he is hoping the faculty will embrace the study groups. Mack said he will bring Dr. Andrade back to CCC. Vicki asked if we could receive a copy of his presentation. Mack said his Harvard speech, which is similar to the one he did here, is on YouTube.

6. **Around the Table** – Helen Kalkstein said the drama production *Cinderella* will be playing the first week in March. There will be an Italian Gala at the Three Seasons. Tuesday, the week of the production, there will be dress rehearsal and the early learning center children will be invited.

Vicki announced the first year experience is scheduled for Feb. 16th 11:00 to 1:00 featuring a graduation regalia fashion show.

Frank announced that Vicki will be the acting Dean of Student Services.

Viviane announced this is scholarship season. Frank said there is a push for scholarships in Financial Aid since these duties have been placed in the Financial Aid office once again after many, many years.

Susan Lee attended the Kennedy King workshop and said she was very impressed with the workshop. She asked if we provide a mock panel interview for the students. Viviane replied affirmatively.

The Classified of the Semester will be announced and that person will be awarded a plaque at College Council on February 9th.

Michael said the deadline to participate in graduation is February 28th.

Meeting adjourned at 3:30 p.m.

Respectfully submitted,

Melody Hanson
Executive Assistant